

# Wallace Community Services District

## Board of Directors Meeting Minutes

### July 16, 2025

**Attendees:** Eric Baysinger, Steve Martin and Linda McKeever

**Absent:** Mike Jones and Ken Reed

**Staff:** Barbara Kascht

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
<b>Call to Order</b>	Call to order at 7:04 p.m.	Quorum established.	Board
	President Steve Martin proposed to add a late agenda item regarding assessments, as they are due in August. It will be put as item 4c under Finances.	Steve Martin moved to add item 4c Assessments to the agenda, seconded by Linda McKeever. AYES: 3 NOES: 0 ABSENT: 2 ABSTAIN: 0	
<b>1. Public Comment</b>	Larry Howen asked how to find the packet on the WCSD website. and also asked why there is not a meeting every month, instead of every two months.	None	
<b>2. Approval of Minutes (Action)</b>	May 21, 2025 minutes were reviewed and approved.	Steve Martin moved to accept the minutes as written, seconded by Linda McKeever. AYES: 2 NOES: 0 ABSENT: 2 ABSTAIN: 1	Board
<b>3. Website Submissions</b>	Louis Mosqueda inquired about building a wood fence along his backyard. Technically, it's not allowed per CCR's but they could ask neighbor(s) if it is okay with them. Other submissions have to do with being on the contact list.	None	
<b>4. Financial Review &amp; Bills for Payment (Action)</b> <b>a. Review Financials</b> <b>b. Review 2025-2026 Budget</b> <b>c. Assessments</b>	a. Five checks were presented for payment: two for Barbara's payroll, the Tri Lakes donation for meeting room, and SDRMA for Worker's Comp and Property/Liability insurance. b. The proposed 2025-26 budget includes a 3% increase over last year's expenses. There is \$30,000 figured for the inundation map and \$25,000 for the kiosk project. Assessment of \$73,000 is included. c. Steve Martin provided an actual list of parcels given to him by Calaveras County. Calculations for assessing properties based on	Steve Martin moved to accept the bills for payment, seconded by Eric Baysinger. AYES: 3 NOES: 0 ABSENT: 2 ABSTAIN: 0	Board

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
	<p>acreage, with different rates for residential and commercial properties, were reviewed and discussed. Steve explained that some lots in the Lake Ridge subdivision are still assessed at \$500 despite being larger than the standard quarter acre, as they were not included in the original 1995 assessment list. Also mentioned was the Prop 218 process for changing property assessments.</p>		
<p><b>5. Project Updates</b></p> <p><b>a. Front Gate Kiosk Upgrade</b></p> <p><b>b. Inundation Map and EAS for Wallace Lake Dam</b></p> <p><b>c. Culvert Clean Out Update</b></p> <p><b>d. WCSD Annual Fee Increase</b></p> <p><b>e. CCWD Hybrid Waste Fee and CCIWM Prop 218 Fee Increase</b></p> <p><b>f. WCSD Email Addresses</b></p>	<p>a. One bid of \$33,000 has been received for the front gate kiosk.</p> <p>b. The inundation map is a requirement that came from the State as a notice of violation because in 2018 they had classified the dam as a significant potential hazard. WCSD has to have an Emergency Action Plan and a map, done by a professional engineering firm, showing how excess water will flow into downstream. Waiting to receive a final proposal and possibly call an emergency meeting.</p> <p>c. Tabled due to Ken Reed's absence.</p> <p>d. Tabled.</p> <p>e. Linda McKeever and Steve Martin found out the assessment for hazardous waste is zero for the vacant lot. The only parcels that might be assessed are owned by CCWD. This issue will be revisited next year.</p> <p>f. Steve Martin set up for Board and staff to have Wallacecsd.com emails.</p>	<p>Tabled</p>	<p>Board</p>
<p><b>6. Director's Comments</b></p>	<p>Eric Baysinger – Street lights Larry Howen was advised to not call General Manager Barbara Kascht. He should contact President Steve Martin.</p>	<p>None</p>	<p>Board</p>
<p><b>7. Adjourn</b></p>	<p>Meeting was adjourned at 7:54 p.m. Next regular meeting will be on September 17, 2025.</p>	<p>Meeting adjourned</p>	<p>Consensus</p>

Recorded By: Barbara Kascht

Date: 9/15/2025