

# Wallace Community Services District

## Board of Directors Meeting Minutes

### January 15, 2025

**Attendees:** Eric Baysinger, Mike Jones, Steve Martin, Linda McKeever

**Absent:** Ken Reed

**Staff:** Barbara Kascht

| AGENDA ITEM   | DISCUSSION  | ACTION   | OWNERSHIP |
|---|---|--|-----------|
| <b>Call to Order</b>  | Call to order at 7:03 p.m.  | Quorum established.  | Board     |
| <b>1. Public Comment</b>  | <p>Two minutes per person time limit, per agendized item for public comment after the item has been discussed by the Board.</p> <p>Larry Howen reported the street light is out at Wallace Lake Drive and South Shore Camanche.</p> <p>Darrow Haney asked if the front gate was functioning properly.</p>   | None   | Public    |
| <b>2. Approval of Minutes (Action)</b>  | November 20, 2024 minutes were reviewed and approved.   | Eric Baysinger moved to approve the minutes as presented, seconded by Linda McKeever. AYES: 4 NOES: 0 ABSENT: 1 ABSTAIN: 0 | Board     |
| <b>3. Financial Review &amp; Bills for Payment (Action)</b>                               | <p>Steve Martin provided financial reports: income statement, balance sheet &amp; reconciliations of all asset and credit card accounts.</p> <p>Larry Howen asked for more financial detail; paid bill dollar amounts to be included in minutes.</p> <p>Bills presented for payment: Foothill Sierra Pest Control \$2,550, church donation \$50 and two payroll checks (January &amp; February) \$273 ea.</p> <p style="margin-left: 40px;">a. Fiscal year ending 2024 information has been given to Lauren with Sensible Accounting.</p> | Mike Jones moved to approve checks, seconded by Eric Baysinger. AYES: 4 NOES: 0 ABSENT: 1 ABSTAIN: 0                       | Board     |
| <b>a. Update on audits (last two years ending 2023 and 2024 with Sensible Accounting)</b> |   |  |           |
| <b>b. Review 2025-2026 Budget</b>   |   |  |           |

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|--|--|--|------------------|
|  | <p>b. Budget 2025-2026: Linda McKeever said to breakdown expenses (ie: maintenance/road repairs). Budget line items to be itemized properly.</p>   |  |                  |
| <p><b>4. Project Updates</b><br/> <b>a. Front Gate Repair</b><br/> <b>b. Front Gate Kiosk Upgrade</b><br/> <b>c. Culvert Clean Out</b><br/> <b>d. WCSD Annual Fee Increase</b></p> | <p>a. R&amp;S quoted \$19,850 to submerge the front gate track into the ground. Other quotes to be obtained. R&amp;S will also provide quote to upgrade/update back gate to code.</p> <p>b. Construction bid solicitation for the front gate kiosk upgrade. Change dates that bids need to be postmarked and bid opening date.</p> <p>c. Culvert clean out will be done next week.</p> <p>d. Sherrie Conant spoke against fee increase, expenditures for road resurfacing and gate kiosk improvements. The annual fee increase is an ongoing discussion. Prop 218 requires all residents get a vote.</p> | <p>b. Mike Jones moved to approve the solicitation as written with the modification of the bid's posting date and opening date of May 21, 2025, seconded by Eric Baysinger. AYES: 4 NOES: 0 ABSENT: 1 ABSTAIN: 0</p> | <p>Board</p>     |
| <p><b>5. Director's Comments</b></p>   | <p>Eric Baysinger spoke about the homeless problems at the end of Willet Court. They have two weeks to vacate.</p>   | <p>None</p>  | <p>Board</p>     |
| <p><b>6. Adjourn</b></p>   | <p>Meeting was adjourned at 8:12 p.m. Next regular meeting will be on March 19, 2025.</p>  | <p>Meeting adjourned</p>   | <p>Consensus</p> |

Recorded By: Barbara Kascht

Date: 3/12/2025

APPROVED MARCH 2025