

Wallace Community Services District

Board of Directors Meeting Minutes

November 19, 2025

Attendees: Mike Jones, Steve Martin, Linda McKeever and Ken Reed

Absent: Eric Baysinger

Staff: Barbara Kascht

AGENDA ITEM	DISCUSSION	ACTION	OWNERSHIP
Call to Order	Call to order at 7:05 p.m.	Quorum established.	Board
1. Public Comment	None	None	
2. Approval of Minutes (Action)	September 17, 2025 regular Board meeting minutes were reviewed and approved.	Ken Reed moved to accept the minutes as presented, seconded by Linda McKeever. AYES: 4 NOES: 0 ABSENT: 1 ABSTAIN: 0	Board
3. Website Submissions	Add two residents to the Gate Protocol. Concern about dry grass near a trail. Homeowners are responsible for maintaining their own properties. There is no HOA. The Architectural Committee is currently inactive.	None	Board
4. Financial Review & Bills for Payment (Action) a. Review Financials	Land and property still listed on the financial books. Barbara to continue research in Quickbooks. Four checks were presented for payment: Barbara's paychecks for two months, the Tri Lakes donation and CSDA. Steve Martin initiated a payment to Verdantas for the inundation map. Steve Martin approved the Foothill Sierra contract for weed control w/spring and summer respray. It was still under \$5,000. Ask them to inspect roads and do what they can to get rid of weed infiltration. Only clear, defined open space is sprayed.	Mike Jones moved to accept the bills as presented, seconded by Ken Reed. AYES: 4 NOES: 0 ABSENT: 1 ABSTAIN: 0	Board
5. Project Updates a. Dept. Water Resources b. Wallace Lake Dr. Culvert Issue	a. Letter from Dept. of Water Resources regarding their meeting to change rules was provided in packet. b. There is a hole in the culvert on Wallace Lake next to the lake. Determine parties responsible for repair. WCSD is not the property owner of record. Post information on website.	None	Board

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c. Front Gate Kiosk Upgrade d. Inundation Map for the Wallace Lake Dam update e. Emergency Action Plan for DSOD f. Culvert Clean out services update g. WCSD Annual Fee Increase h. WCSD email addresses i. Wallace Lake Dr. S Gate	c. No new proposals. d. Inundation map has been submitted and tentatively approved. e. Hold special meeting to complete 58-page Emergency Action Plan. f. Ken Reed to schedule culvert cleanout with Roto-Rooter. He also wants to do some concrete work on three culverts that are eroding. His team can do the work for free if WCSD pays for the concrete. g. Tabled h. Invitation to set up District email address comes from Zoho. Steve will resend to those that want one. i. Gate is broken again.	Steve Martin moved to get the concrete work done for the culverts, not to exceed \$3,000 to fix the culverts that need to be repaired, seconded by Mike Jones. AYES: 4 NOES: 0 ABSENT: 1 ABSTAIN: 0	Board
2. Director's Comments	None	None	Board
3. Adjourn	Meeting was adjourned at 8:02 p.m. Next regular meeting will be on January 21, 2026.	Meeting adjourned	Consensus

Recorded By: Barbara Kascht Date: 1/19/2026